# **Test Plan (ActiTIME)**

[**Test Plan**](#_heading=h.30j0zll) **1**

[Objective](#_heading=h.3znysh7) 2

[Scope](#_heading=h.2et92p0) 2

[Inclusions](#_heading=h.tyjcwt) 4

[Test Environments](#_heading=h.3dy6vkm) 6

[Defect Reporting Procedure](#_heading=h.1t3h5sf) 7

[Test Strategy](#_heading=h.4d34og8) 8

[Test Schedule](#_heading=h.2s8eyo1) 9

[Test Deliverables.](#_heading=h.17dp8vu) 10

[Entry and Exit Criteria](#_heading=h.3rdcrjn) 10

[Entry Criteria:](#_heading=h.26in1rg) 10

[Exit Criteria:](#_heading=h.lnxbz9) 11

[Test Execution](#_heading=h.35nkun2) 11

[Entry Criteria:](#_heading=h.1ksv4uv) 11

[Exit Criteria:](#_heading=h.44sinio) 11

[Test Closure](#_heading=h.2jxsxqh) 11

[Entry Criteria:](#_heading=h.z337ya) 11

[Exit Criteria:](#_heading=h.3j2qqm3) 11

[Tools](#_heading=h.1y810tw) 11

[Risks and Mitigations](#_heading=h.4i7ojhp) 11

[Approvals](#_heading=h.2xcytpi) 12

#### 

## Objective

In this document of the Test Plan for the ActiTIME application, A/B test anything & measure its impact everywhere

Import and aggregate all metrics you care about and measure how they get impacted by your experiments.

Track both leading and lagging indicators for your experiment's impact

Keep an eye on guardrail metrics to stop bad experiments early on

* React 18.2.0
* jQuery 2.1.1
* JavaScript
* Database Postgres SQL
* Web Server (Apache suggested)
* Nginx

## Scope

The features and functionality of ActiTime.com that will be tested, such as the user interface, checkout process, search functionality, and mobile compatibility.

The types of testing that will be performed, such as manual testing, performance testing and accessibility testing.

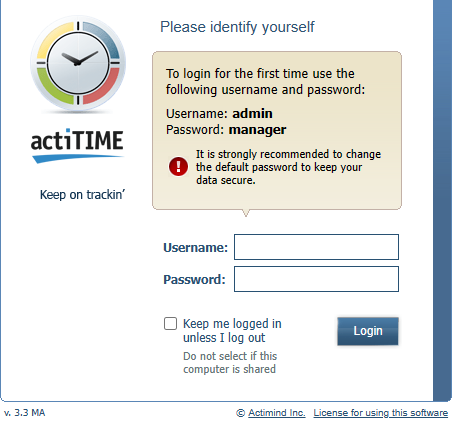
The environments in which testing will be conducted, such as different browsers, operating systems, and device types.

The criteria that will be used to evaluate the success of the testing, such as the number of defects found, the time taken to complete the testing, and user satisfaction ratings.

The roles and responsibilities of the team members involved in the testing, such as the test lead, testers, and developers.

The schedule and milestones for the testing, including the start and end dates, and the planned testing activities.

The tools and equipment that will be used for testing, such as testing software, hardware, and documentation templates.

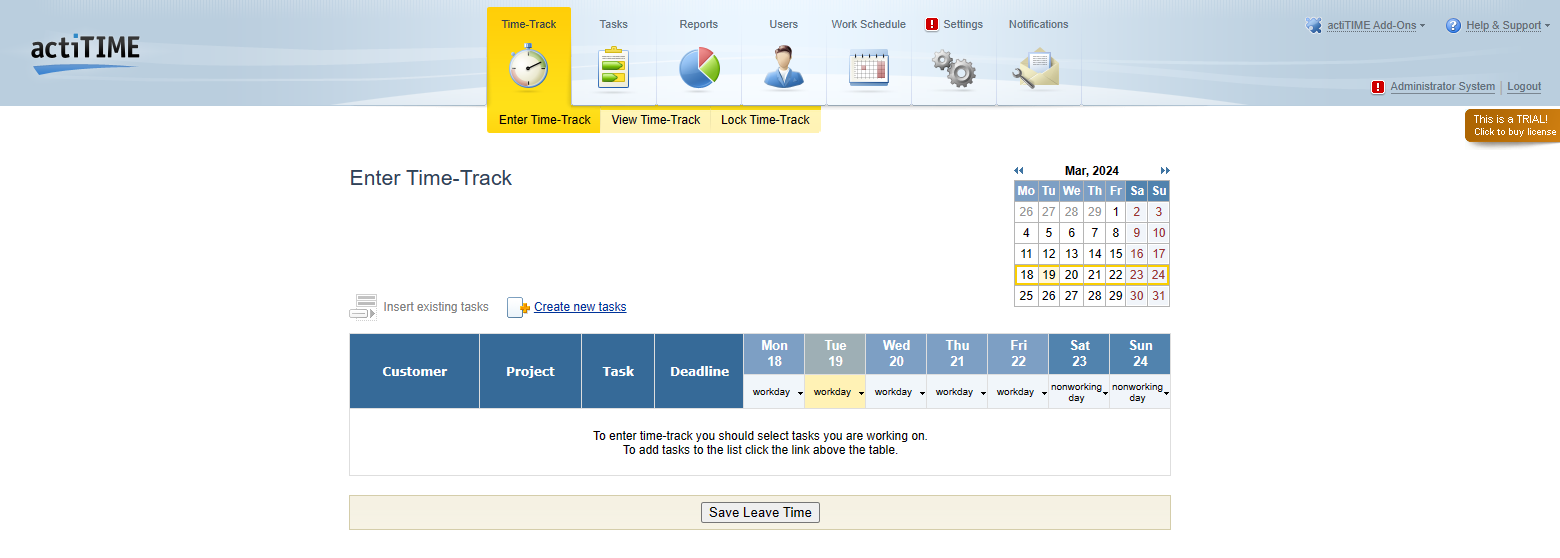


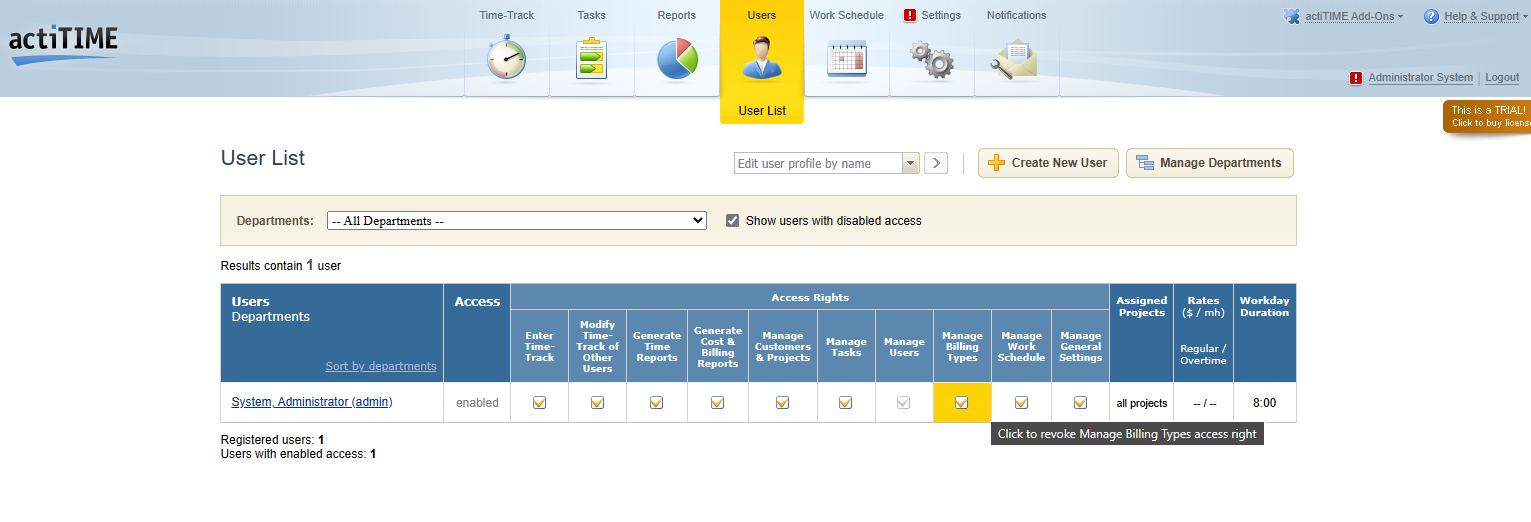
### Inclusions

Introduction: This section would provide an overview of the test plan, including its purpose, scope, and goals.

Test Objectives: This section would outline the specific objectives of the testing, such as identifying and fixing defects, improving the user experience, or achieving a certain level of performance.

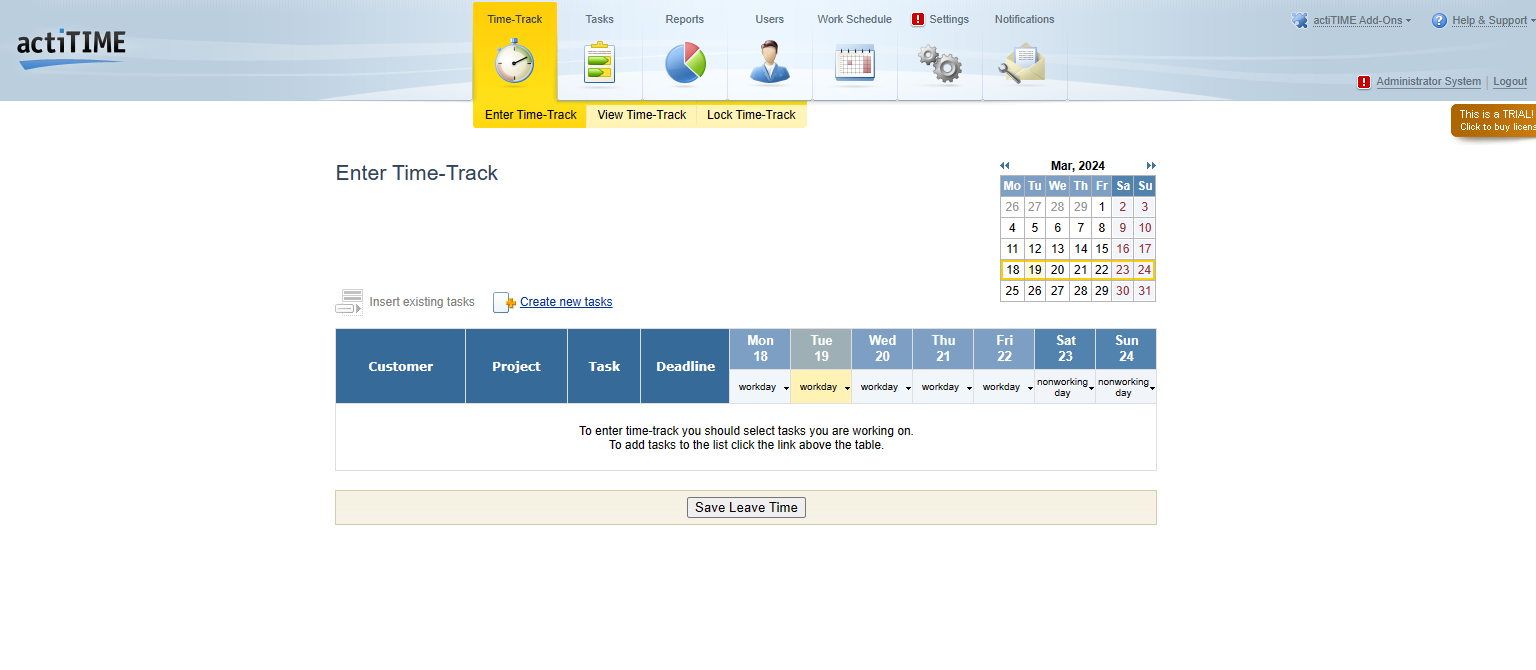
* Login
* Dashboard Page
* Create new users, Projects and customers.
* Time Track
* Tasks & Reports





Exclusion

1. Work Schedule
2. Settings
3. Notifications



### Test Environments

The **operating systems** and versions that will be used for testing, such as Windows 10.

The browsers and versions that will be tested, such as Google Chrome, Mozilla Firefox, or Microsoft Edge.

The device types and screen sizes that will be used for testing, such as desktop computers, laptops, tablets, and smartphones.

The network connectivity and bandwidth that will be available for testing, such as Wi-Fi, cellular, or wired connections.

The hardware and software requirements for running the test cases, such as a specific processor, memory, or storage capacity.

The security protocols and authentication methods that will be used to access the test environment, such as passwords, tokens, or certificates.

The access permissions and roles of the team members who will be using the test environment, such as testers, developers, or stakeholders.

|  |  |
| --- | --- |
| **Name** | **Env url** |
| QA | qa.actitime.com |
| Pre Prod | preprod.actitime.com |
| UAT | uat.actitime.com |
| Prod | app.actitime.com |

Windows 10 – Chrome, Firefox and Edge

### Defect Reporting Procedure

The criteria for identifying a defect, such as deviation from the requirements, user experience issues, or technical errors.

The **steps for reporting a defect**, such as using a designated template, providing detailed reproduction steps, and attaching screenshots or logs.

The **process for triaging and prioritizing defects, s**uch as assigning severity and priority levels, and assigning them to the appropriate team members for investigation and resolution.

The **tools and systems** that will be used for tracking and managing defects, such as a defect tracking software or a project management tool.

The **roles and responsibilities of the team members** involved in the defect reporting process, such as testers, developers, and the test lead.

The **communication channels a**nd frequencies for updating stakeholders on the progress and status of defects.

The metrics and metrics that will be used to measure the effectiveness of the defect reporting process, such as the number of defects found, the time taken to resolve them, and the percentage of defects that were successfully fixed.

Tools - JIRA

### Test Strategy

The first step is to create test scenarios and test cases for the various features in

Scope.

While developing test cases, we'll use a number of test design techniques.

o Equivalence Class Partition

o Boundary Value Analysis

o Use Case Testing

We also use our expertise in creating Test Cases by applying the below:

o Error Guessing

o Exploratory Testing

• We prioritize the Test Cases

Step 2: Our testing procedure when we receive a request for testing:

• First, we'll conduct smoke testing to see if the various and

important functionalities of the application are working.

• We reject the build, if the Smoke Testing fails and will wait for the stable

build before performing in depth testing of the application functionalities.

• Once we receive a stable build, which passes Smoke Testing, we perform

in depth testing using the Test Cases created.

• Multiple Test Resources will be testing the same Application on Multiple

Supported Environments simultaneously.

We then report the bugs in bug tracking tool and send dev. management

the defect found on that day in a status end of the day email.

As part of the Testing, we will perform the below types of Testing:

o Smoke Testing and Sanity Testing

o Regression Testing and Retesting

o Usability Testing, Functionality & UI Testing

• We repeat Test Cycles until we get the quality product.

Step3 – We will follow the below best practices to make our Testing better:

• **Context Driven Testing** – We will be performing Testing as per the context

of the given application.

• **Shift Left Testing** – We will start testing from the beginning stages of the

development itself, instead of waiting for the stable build.

• **Exploratory Testing** – Using our expertise we will perform Exploratory

Testing, apart from the normal execution of the Test cases.

• **End to End Flow Testing** – We will test the end-to-end scenario which

involve multiple functionalities to simulate the end user flows.

### Test Schedule

Following is the test schedule planned for the project –

Task Time Duration

|  |  |
| --- | --- |
| **Task** | **Dates** |
| ▪ Creating Test Plan |  |
| ▪ Test Case Creation |  |
| ▪ Test Case Execution |  |
| ▪ Summary Reports Submission Date |  |

**2 Sprints to Test the Application**

### Test Deliverables.



### Entry and Exit Criteria

The below are the entry and exit criteria for every phase of Software Testing Life

Cycle:

Requirement Analysis

#### Entry Criteria:

• Once the testing team receives the Requirements Documents or details

about the Project

#### Exit Criteria:

• List of Requirements are explored and understood by the Testing team

• Doubts are cleared

### Test Execution

#### Entry Criteria:

• Test Scenarios and Test Cases Documents are signed-off by the Client

• Application is ready for Testing

#### Exit Criteria:

• Test Case Reports, Defect Reports are ready

### Test Closure

#### Entry Criteria:

• Test Case Reports, Defect Reports are ready

#### Exit Criteria:

• Test Summary Reports

#### Tools

The following are the list of Tools we will be using in this Project:

• JIRA Bug Tracking Tool

• Snipping Screenshot Tool

• Word and Excel documents

#### Risks and Mitigations

The following are the list of risks possible and the ways to mitigate them:

Risk: Non-Availability of a Resource

Mitigation: Backup Resource Planning

Risk: Build URL is not working

Mitigation: Resources will work on other tasks

Risk: Less time for Testing

Mitigation: Ramp up the resources based on the Client needs dynamically

#### Approvals

Team will send different types of documents for Client Approval like below:

• Test Plan

• Test Scenarios

• Test Cases

• Reports

Testing will only continue to the next steps once these approvals are done